

The Colorado Mountain Club Emergency Action Plan (EAP)

Table of Contents

Table of Contents.....	1
1 Purpose.....	1
2 Definitions.....	1
3 Notification Protocol.....	1
4 CMC Crisis Communications Chart.....	2
5 Implementing the Emergency Action Plan (EAP).....	3
6 Emergency Procedures.....	4
7 Serious Incident Review Process.....	6
Appendix I: Communication Log.....	8
Appendix II: CMC Emergency Coordinator Worksheet.....	9
Appendix III: County Sheriff Contacts 2010.....	11
Appendix IV: Accident/Injury/Incident Report Form.....	13

1 Purpose

The purpose of the CMC Emergency Action Plan (EAP) is to outline the actions to be taken in the event of a serious accident, incident, injury, or other emergency involving CMC members, program participants, staff, visitors, or property. Groups, CMC departments, and CMC Adventure Travel are expected to supplement this EAP with additional emergency procedures for their trips and educational activities. Information such as evacuation plans, nearest medical assistance, and other specific emergency details may be needed for effective emergency response. This information should be added to the CMC trip database when available.

The EAP facilitates the CMC's response so that the problem is addressed in an efficient, compassionate, and professional manner. The following procedures are in place as a guide, and are to remain flexible. *An Emergency Action Plan is not to be a substitute for the common sense, training and knowledge of CMC leadership or those responsible for its implementation.*

2 Definitions

2.1 **CEO** Chief Executive Officer of the Colorado Mountain Club

2.2 **BOD** Board of Directors

2.3 **Crisis Response Team (CRT)**

The team of people compiled by the CEO (or his/her designate) who have the skills needed to respond to an emergency. The team may consist of staff, individuals from the Board of Directors, or other key leaders in the CMC. Periodic crisis response training will be offered to potential CRT members.

2.1 **Emergency**

Any serious incident or situation concerning the health, injury, missing person(s), or fatality of a CMC member, volunteer, program participant, guest, or employee while participating in a CMC activity. This includes extensive property damage.

2.2 **EMS**

Emergency medical system.

2.3 **Field Staff**

The trip leader(s) or instructor(s) of a CMC trip, class, or activity. This includes a Group trip leader, a YEP instructor or volunteer, or an Adventure Travel trip leader.

2.4 **SAR:**

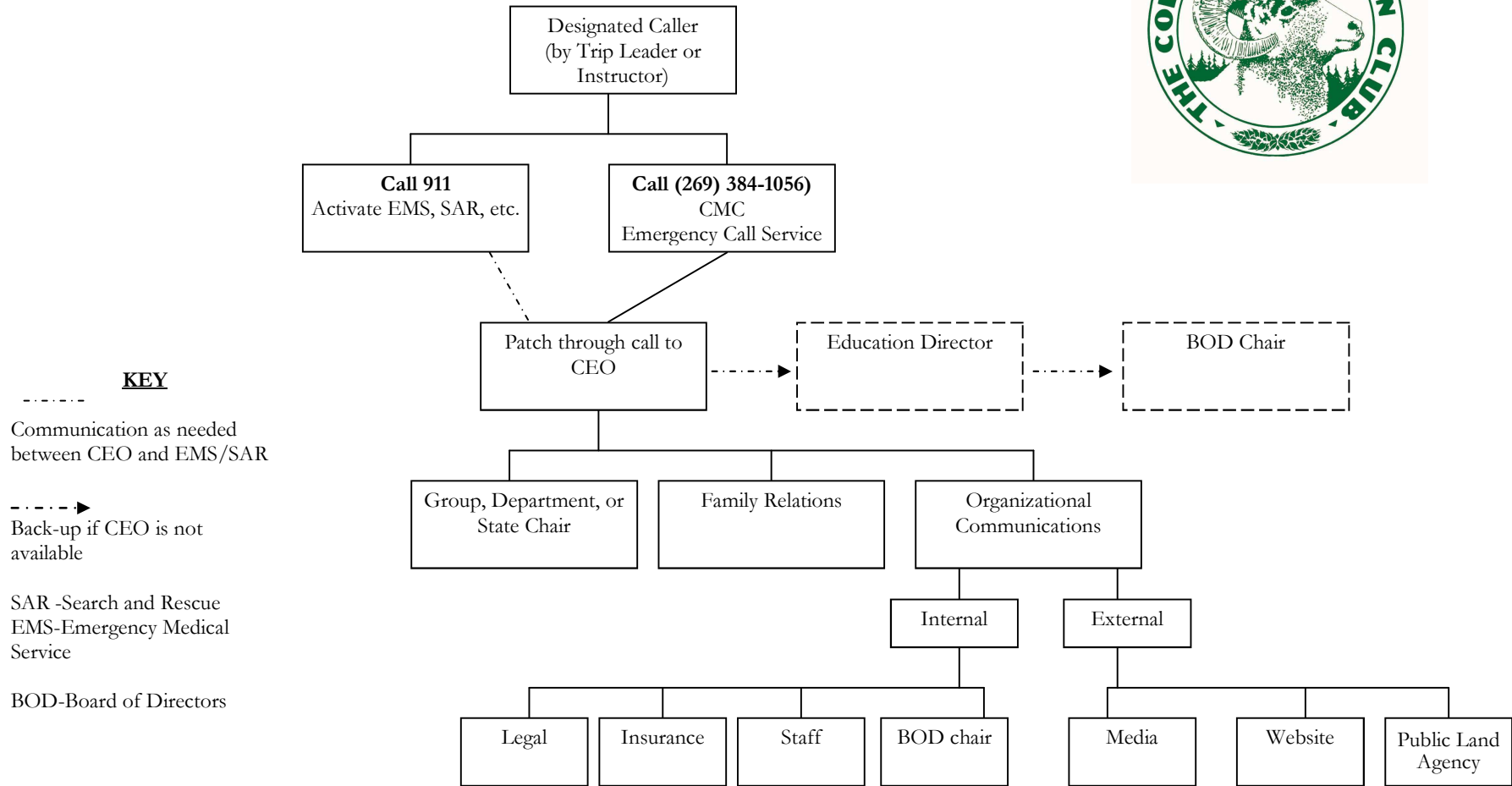
Search and Rescue. County Sheriff departments (or other entity such as national park) authorize search and rescue operations.

3 Notification Protocol

The CMC Emergency Action Plan has an established Crisis Communications Chart as protocol for notification in the event of an emergency (see next page). The CEO (or his/her designated replacement) will appoint people to the Crisis Response Team (CRT) who will carry out individual responsibilities outlined below. CRT members should:

- A. Keep a brief communication log outlining the date, time, contact, subject, action, responsibility, and phone number of each communication. It is important to state only the facts in your communication log; avoid speculation or opinion in this written record. See Appendix I.
- B. Restrict external (CMC) communication about the emergency only to those parties vital to the emergency response, and refer any outside inquiries (e.g. media) to the CEO.

CMC Crisis Communication Chart



5 Implementing the Emergency Action Plan (EAP)

The following section of the EAP outlines the roles and responsibilities of the Crisis Response Team (CRT).

5.1 Field Staff (trip leader or school instructors) at the scene of the emergency:

1. Stabilize the situation and contain the extent of injury or damage.
2. Work to ensure the scene is safe and calm for all uninjured parties.
3. Attend to the well-being of injured or ill persons.
4. Start CMC First Aid Treatment Form *or other appropriate documentation*.
5. Limit the possibilities for further injury to people or extensive property damage.
6. Assess emergency needs and develop a plan.
7. If necessary, call 911
8. Call CMC Emergency Call Service at 269-384-1056
9. Work to prevent recurrences.
10. Designate a person to document the accident site with photographs, written description.
11. Start initial CMC Incident Report Form (*see Appendix*).

5.2 Emergency Call Service:

1. CMC contracts with the Michigan Message Center for 24-hour emergency call service. Field staff can make one phone call (269-384-1056) to connect to the Colorado Mountain Club.
2. After gathering essential information, the caller will be placed on hold while the call is patched through to the CEO. If the cell phone, office phone, and home phone are not answered, the service automatically calls the second contact, the Education Director; if there is no answer, the CMC President is contacted.
3. This process may take several minutes, but eliminates the need for the field staff to make numerous calls if there is no answer.

5.3 Membership Services (if emergency call is received):

4. If an emergency call from the field is answered, the primary role is to contact the Chief Executive Officer (or Education Director, or CMC President).
5. If needed, fill the role of Emergency Coordinator until another coordinator is located.

5.4 Emergency Coordinator

1. The primary role of the Emergency Coordinator is assist with the emergency response in the field.
2. Take the call and act as communications relay.
3. Follow Crisis Communications Chart. Call appropriate county sheriff to mobilize Search and Rescue (SAR), if required.
4. Notify Group Chair, School Director, Adventure Travel Chair, or YEP Program Manager, as appropriate.
5. Maintain contact with SAR, and refer media calls to the CEO or appointed spokesperson.
6. Gather information and forms.
7. Appoint someone to monitor telephone and maintain a detailed log of events.
8. Continue communication with and give direction to the field staff.
9. Assess needs of staff and participants for physical and emotional support.

5.5 Group Chair, Adventure Travel Committee Chair, or Department Director:

1. Depending on the type of activity, the CEO will contact the Group Chair, Adventure Travel Chair, or Department Director.
2. The Chair or Director will provide information about the type of activity and participants, including number of people in attendance, goal(s) of the activity, original plans, field staff names and qualifications, outfitter contacts, or other pertinent information.
3. Note: Group and Committee Chairs and Directors are responsible for providing the current trip information and contact phone numbers in the CMC database prior to the start of every activity.

5.6 Family Relations:

1. Identify the family/next of kin contact information.
2. In the event of a fatality or critical injury, the CEO will notify the family or next of kin, if this has not already been handled by civil authorities.

3. Assess need for critical incident debriefing or professional therapeutic intervention. This intervention is highly recommended in cases of fatalities or serious injuries.
4. Consider follow-up with the patient's family in event of an extreme incident. Without admitting any fault, extend possible means of support, such as lodging, meals, transportation, or counseling.
5. Approve expenditures that exceed program budget such as airfare.
6. Determine appropriate follow-up with participant's family or next of kin.

5.7 **Organizational Communications:**

5.7.1 ***External Communications***

1. Handle public relations.
2. Obtain accurate information about the emergency from the emergency coordinator and other applicable staff.
3. Identify an appropriate CMC spokesperson to communicate with the media. Make sure spokesperson has current and accurate information about the emergency.
4. Write press release and media response.
5. Post press release on CMC web site.
6. Maintain communications with the appropriate Public Land Agency representative, as needed.

5.7.2 ***Internal Communications***

1. Keep the Board Chair informed of the situation.
2. Notify relevant staff via e-mail with brief description of incident and directions to refer press inquiries to CEO or designated CRT member.
3. Determine when and how to notify CMC staff, Groups and other stakeholders.
4. Contact insurance agency and provide requested information, as directed by CEO.
 - a. In the event that staff is injured, follow up with the appropriate workers compensation procedures.
5. Contact the CMC Legal counsel, as directed by CEO.
6. Initiate formal review process for serious incidents, critical or disabling injuries, and fatalities.
7. Keep a communication log of all internal communications.

6 **Emergency Procedures**

6.1 **Field Staff Response at Scene**

1. Manage the situation in the field with human health, safety and well-being as the top priority. Work to ensure that scene is safe for all uninjured parties. If at any point managing the situation requires accessing outside assistance before notifying the CMC, use your best judgment.
 - a. Assess and stabilize the situation. Provide pre-hospital emergency care according to the accepted procedures for the level of training you have.
 - b. Comfort and reassure the patient and others present.
 - c. Assess the patient and begin a written record on the CMC Patient Care form, or similar documentation. Develop a plan. If planning for rescue and evacuation, make a backup plan as well. Do not assume immediate outside assistance.
 - d. **If the patient is over 18 and refuses care** that is apparently needed, have the patient sign a release acknowledging their refusal of care.
 - e. Minors cannot legally refuse treatment.
2. **If outside assistance is necessary**, call 911. The dispatcher will connect with the relevant emergency medical response.
 - a. Determine the closest (in time) emergency vehicle or phone location and mark the route to this point on a map.
 - b. Make a plan for next contact once initial contact is made.
3. If unable to call from your location, send at least two "runners" to initiate outside assistance. The "runners" should take the following:
 - Emergency report (may include copy of patient care form; names of all persons with patient; condition of group, time, temperature, precipitation, and wind upon departure; map marked with patient's location; and other pertinent information regarding location and state of patient's condition).

- Pertinent information from patient's medical form (if applicable) including emergency contact information.
 - Necessary equipment, food, water, maps and other items to maintain health and well-being of the “runner” team.
4. Documentation is important. The **Accident and Incident Reports begin with and are based on what is written** on the scene. Start taking notes immediately on the CMC Patient Care Form. If it is necessary to send for help, take a copy of the first aid treatment and pertinent information from the patient’s medical form so that responders know what to expect.

6.2 Evacuations

1. The mode and urgency of the evacuation should be appropriate for the injury, illness or problem. Field staff must use their judgment to determine the seriousness of each situation, however, the following conditions supersede instructor judgment and **require** an evacuation from the field:
 - a. Head injury or blow to the head resulting in loss of consciousness or altered mental status
 - b. Any injury or illness related loss of consciousness
 - c. Seizure
 - d. Suspected spinal injury
 - e. Use of epinephrine
 - f. Near drowning
 - g. Lightning strike
2. Evacuation of participants may be considered for medical or behavioral reasons. When considering an evacuation, the following items should be performed/analyzed in an attempt to match the evacuation method and expediency with the nature and severity of the problem:
 - a. Work to ensure the participant’s condition is stabilized as much as possible.
 - b. The well being of the rest of the group should be a priority.
 - c. The type of evacuation should be determined by:
 - Patient’s condition – Can they walk out or do they need transport?
 - Group location.
 - Availability of outside help if required. (The safety of in-coming rescuers must be considered).
 - Group age, group condition, resources and equipment.
 - Terrain and weather.
3. Some evacuation options include:
 - a. Participant walks out escorted by a self-sufficient evacuation team.
 - b. CMC staff/leader(s) are sent into the field to meet the group and evacuate the participant.
 - c. Patient is carried out in a litter by group or by a rescue team.
 - d. In winter – snowmobiles, snowcats or sled litters may be a transport option.
 - e. Patient is carried to helicopter landing site and evacuated from there.
4. If a participant is 18 years of age or older and chooses to leave a trip or program, it is their right to do so. However, efforts should be made to address issues that are contributing to the participants desire to leave. If these efforts fail, participants should be encouraged to remain with the group until reaching the most ideal evacuation point.
5. In the event that an adult participant chooses to self evacuate from the group and the instructors have (a) made all attempts to convince them to stay with the group and (b) determined that it is not in the best interest of all of the participants to evacuate the entire group, field staff should attempt to obtain written refusal of treatment and desire to leave the trip, signed by the patient and a witness.

6.3 Fatalities in the Field

In the event of a fatality, the primary job of Field Staff is to work to ensure the mental, emotional, and physical well-being of the rest of the participants. **Do not disturb the scene of the incident or move the body.** Keep someone in the vicinity of the body unless the scene becomes unsafe. Send for assistance (stick to the facts only), and wait for legal authority before moving the body. Field Staff should contact the CEO through the emergency answering service (269-384-1056) and direct all media inquiries to the CEO.

7 Serious Incident Review Process

7.1 When to Consider an Internal or External Review of an Incident

1. When a fatality occurs to a participant
2. When a fatality occurs to a staff member while on duty
3. When a permanently disabling injury occurs to a participant or staff member
4. When a life threatening injury occurs to a participant or on duty staff member

7.2 Determination of the Need for a Review Team

1. The CEO will determine the necessity of a review and initiate such a review. This should occur as soon as possible after an incident.
2. The CEO will consult with the president of the CMC board, chair of the state Safety and Leadership Committee, Education Director, and the management of the program in which the incident occurred in making a decision regarding conducting a review.
3. The CMC will look to accepted industry standards in determining whether an internal or external review is appropriate.
4. The CEO must approve external reviews.
5. Appropriate funds will be set aside if an external review is found to be appropriate.

7.3 Role of the Review Team

1. The overall Mission of the Review Team is to help the CMC as well as outdoor education/recreation industry prevent fatalities and permanently disabling injuries.
The Review Team will provide recommendations and suggestions on prevention of further incidents and related improvements in quality. The Review team will also provide recommendations and suggestions on improvements in emergency response as well as highlight areas of effective procedure for continuation in the future.

7.4 Composition of the Review Team

1. To be determined by the CEO.
2. Review team members should have expertise or have access to expertise relevant to the type of incident.

7.5 Ground Rules

1. All findings, discussions, and written materials of the review team will be confidential.
2. The scope of distribution of the findings within the CMC will be determined in advance of the preparation of the review team's report. CEO will make this determination.
3. The Review Team will operate independently and its findings will be based on the facts discovered.
4. The program will follow all recommendations of the Review Team.
5. No review team member will speak with the media. All media inquiries will be handled by the CEO or their designee.
6. If a conflict arises among team members, it will be resolved in private, with the Team Leader having ultimate authority.

7.6 Guidelines for Conducting the Review

1. The CEO chair should begin appointing the review team immediately following the incident. There should be a Team Leader and one to five other members depending on the magnitude and kind of incident.
2. For an external review team, a written agreement as to the scope of work, process, costs, and distribution of the Final Report will be drawn up.
3. Review Team steps:
 - a. Team leader communicates with other members as to timing, process, and task assignments.
 - b. Visit the site of the incident when environmental factors are part of the cause, deploy at least one review team member to the site as soon as possible (before conditions change). Photographs, and perhaps video, of the scene should be part of this process. Consider visiting other relevant locations as appropriate.
 - c. Review all pertinent written materials.
 - d. Interviews with appropriate administration, staff, and external individuals and agencies involved.
4. The Review Team will write a final report that should include the primary and secondary causes of the incident, recommendations and suggestions on prevention of further incidents and related improvements of quality, and recommendations and suggestions on improvements in emergency response.

7.7 Development and Delivery of a Final Report

1. The Team Leader will write a DRAFT report for the CMC Risk Management Team, based on a discussion with all members of the review team.
2. The Team Leader meets with the Risk Management Team to discuss the draft report and possible revisions.
3. The Team Leader submits the Final Report to the Chief Executive Officer, Chair of the Board of Directors, Group or Committee Chair, or Department Director of the program involved in the incident, and others as identified prior to the writing of the report.
4. The Team Leader is available for meetings with various levels of staff to discuss the Final Report, and the implementation of the recommendations.

Appendix II: CMC Emergency Coordinator Worksheet

1. Are you the designated Emergency Coordinator at this time? If yes, carefully start down this worksheet. If not, is that person readily available to take this call? If yes, go get them, otherwise carefully start down this worksheet.
2. Your name: _____
3. Date of call: _____ Date of Incident: _____
4. Time of call: _____ Time of Incident: _____
5. Who is calling (name, title, organization/company)? _____
6. What is their location: _____ Phone Number(s): _____
7. What is the situation(collect info on SOAP NOTE): _____
8. Where is the situation? _____
9. Is the crisis environment now safe? _____
10. Further Information (For CMC volunteer/employee calling: Do they have a plan? Record details of the plan): _____
11. If you are talking to someone outside the CMC, find out who they are and how they can help: _____
—
12. MAKE A PLAN
 - (a) What kind of trip is it (Group, school, YEP, etc.?) _____
 - (b) Who is the Trip Leader? _____
 - (c) Number of Patients and/or do you know who is injured (get medical forms)? _____
 - (d) What is the nature of the injury that you know at this time (record info on SOAP Note) : _____
 - (e) Which day is it in the group's itinerary? _____
 - (f) Can you pinpoint their location? _____
 - (g) What elevation are they at? _____ Feet Exactly (or) Approximate (circle one)
 - (h) Can field staff readily and rapidly evacuate them or do we need a helicopter?
 - (i) For a litter evac. requiring external aid call 911
 - (j) If partnering with external SAR team, go to their communications base.
13. Clear the CMC phone lines to keep the lines open and clear for incoming calls. Take extensive notes on any related communications, calls, faxes, etc...
14. Contact all of the following individuals in this order and inform them of the situation and ask for help as appropriate:

	cell	home	office
CEO	720-876-7796		303-996-2742
education director	303-908-3662		303-996-2748
chair, board of directors	719-591-7307	719-573-8344	

15. Review the Risk Management Plan for details about how to handle the press and other disclosure issues. Take lots of notes, log calls, and take another deep breath!
16. Begin documentation for everything
17. Is there potential public interest? What are people feeling? Is legal or PR needed?

Appendix III: County Sheriff Contacts 2010

County	Sheriff name	phone	city	website	geographic area
Alamosa	Dave Strong	719-589-6608	Alamosa	http://www.alamosacounty.org/depts/Sheriff/index.html	Alamosa and southern Sand Dunes NP
Alpine Rescue Team			Evergreen	http://www.alpinerescueteam.org/	serves Gilpin, Clear Creek, and Jefferson counties
Archuleta	Peter Gonzalez	970-264-2131	Pagosa Springs	http://www.archuletacounty.org/sheriff/sheriff.asp	Pagosa Springs south to state border with New Mexico
Boulder	Joseph Pelle	303-441-4444	Boulder	http://www.bouldercounty.org/sheriff/	Continental divide east to Lyons, Ward, Nederland and Boulder
Chaffee	Tim Walkder	719-539-2596	Salida	http://www.chaffeesheriff.org/	Salida, Monarch, Buena Vista, Granite
Clear Creek	Don Krueger	303-679-2376	Georgetown	http://clearcreeksheriff.us/	Empire, Georgetown, Idaho Springs south of Alamosa to the state border with New Mexico
Conejos	Robert Gurule	719-376-2196	Conejos		Blanca south to state border with New Mexico
Costilla	Gilbert Martinez	719-672-3302	San Luis	http://www.costilla-county.com/sheriff.html	Blanca south to state border with New Mexico
Custer	Fred Jobe	719-783-2270	Westcliffe	http://www.custercountygov.com/sheriff.htm	Westcliffe area
Delta	Fred McKee	970-874-2000	Delta	http://www.deltacounty.com/index.asp?ID=57	between Montrose, Gunnison, and Grand Junction
Dolores	Jerry Martin	970-677-2257	Dove Creek		NW of Durango to state border
Douglas	David Weaver	303-660-7505	Castle Rock	http://www.dcsheriff.net/	Castle Rock, Highlands Ranch, Deckers
Eagle	Joseph Hoy	970-328-8500	Eagle	http://www.eaglecounty.us/sheriff/	Vail, Beaver Creek, Eagle, Dotsero
El Paso	Terry Maketa	390-5555	Colorado Springs	http://shr.elpasoco.com/	Monument, Manitou Springs, Fountain
Fremont	James Beicker	719-276-5555	Canon City	http://www.fremontco.com/sheriff/	Canon City west almost to Salida
Garfield	Lou Vallario	970-945-0453	Glenwood Springs	http://www.garcosheriff.com/	Glenwood Springs west to state border
Gilpin	Bruce Hartman	303-582-5500	Central City	http://co.gilpin.co.us/Sheriff/sheriffindex.htm	Central City and Rollinsville up to the continental divide
Grand	Rodney Johnson	970-725-3343	Grand Lake	http://co.grand.co.us/sheriff.html	Continental divide west to Grand Lake, Granby, Winter Park, and Kremmling
Gunnison	Rick Murdie	970-641-8000	Gunnison	http://www.gunnisoncounty.org/criminal_justice_sheriff_office.html	Gunnison, Crested Butte, Marble
Hinsdale	Ronald Bruce	970-944-2291	Lake City	http://www.hinsdalecountycolorado.us/HCSheriff.html	San Juan National Forest surrounding Lake City
Huerfano	Bruce Newman	719-738-1600	Walsenberg		I-25 corridor south of Pueblo and north of Trinidad
Jackson	Rick Rizor		Walden		Continental divide west to Walden and north to state border
Jefferson	Ted Mink	303-277-0211	Golden	http://jeffco.us/sheriff/index.htm	Pine, Conifer, El Rancho, Evergreen, Golden
La Plata	Duke Schirard	970-385-2900	Durango	http://www.lpcso.org/	mtns. North of Durango South to state border w/ New Mexico
Lake	Ed Holte		Leadville	http://www.lakecountyco.com/merchant.ihtml?id=912&step=2	Leadville and surrounding mountains
Larimer	James Alderden	970-416-1985	Fort Collins	http://www.co.larimer.co.us/depts/sherif/	Fort Collins and Loveland west to Estes Park, RMNP and east side of

					continental divide
Mesa	Stan Hilkey	970-244-3200	Grand Junction	http://www.sheriff.mesacounty.us/	Grand Junction South of I-70
Mineral	Fred Hosselkus	719-658-2600 719-658-2211	Creede	http://mineralcountycolorado.com/sheriff.html	Creede and surrounding national forest
Moffat	Tim Jantz	970-824-4495	Craig	http://www.moffatcountysheriff.com/	NW corner of Colorado
Montezuma	Gerald Wallace	970-565-8452	Cortez	http://www.montezumasheriff.org/	SW corner of the state
Montrose	Rick Dunlap	970-252-4023	Montrose	http://www.montrosecounty.net/sheriff/	Montrose to state border
Ouray	Dominic Mattivi	970-325-7272	Ouray	http://ouraycountycoco.gov/sheriff.html	small area surrounding Ouray
Park	Fred Wegener	719-836-2494	Fairplay	http://www.parkco.us/county_offices.htm	Bailey, Jefferson, Hartsel, Alma
Pitkin	Robert Braudis	925-7172	Aspen	http://www.aspenpitkin.com/depts/28/deptmain.cfm	Aspen, Snowmass, Maroon Bells
Pueblo	Kirk Taylor	719-583-6125	Pueblo	http://www.sheriff.co.pueblo.co.us/	Pueblo south to Colorado City
Rio Blanco	Si Woodruff	970-878-9620	Meeker	http://www.co.rio-blanco.co.us/sheriff/	West CO North of I-70
Rio Grande	Brian Norton	719-657-4000	Del Norte	http://www.riograndecounty.org/depts/sheriff/	Del Norte and South Fork
Routt	Gary Wall	970-879-1090	Steamboat Springs	http://www.co.routt.co.us/sheriff/	Toponas and Yampa in the South to Steamboat and state border on the North
Saguache	Mike Norris	719-655-2544	Saguache	http://saguachecounty.net/depts/sheriff/	includes Great Sand Dunes NP (northern)
San Juan	Sue Kurtz	970-387-5531	Silverton	http://www.sheriffsjc.com/	Silverton and surrounding mountains
San Miguel	Bill Masters	970-728-1911	Telluride	http://www.sanmiguelsheriff.com/	
Summit	John Minor	970-453-2232	Breckenridge	http://www.co.summit.co.us/Sheriff/index.html	Breckenridge, Dillon, Frisco
Teller	Kevin Dougherty	719-687-9652	Divide	http://www.co.teller.co.us/SheriffsOffice/sheriff.htm	Florissant, Divide, Cripple Creek

Appendix IV: Accident/Injury/Incident Report Form

Please send or fax this form to your Group leadership and the CMC state office as soon as possible.

The Colorado Mountain Club

710 10th Street, Suite 200 • Golden, CO 80401 • 303-279-3080 • 800-633-4417 • Fax: 303-279-9690

Trip Name	CMC Trip #	Trip Date/s	Trip Classification	Miles/ Elevation
Type of Activity: <input type="checkbox"/> Day Hike <input type="checkbox"/> Technical Climb <input type="checkbox"/> Snowshoe <input type="checkbox"/> Class Field Trip <input type="checkbox"/> Downhill Ski <input type="checkbox"/> Backcountry Ski <input type="checkbox"/> Backpacking <input type="checkbox"/> HAMS Trip <input type="checkbox"/> Adventure Travel Trip <input type="checkbox"/> Other:				
Trip Leader	Co-Leader		Roster & Report Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Report Filed By	E-mail		Date Filed	
Address	Home Phone		Work or Cell Phone	

Accident Injury Incident

Name/s of injured person/s, or person/s causing the incident	
Their Contact Information: (phone, e-mail, etc.)	
Affiliation with group (student, participant, leader, instructor, etc.)	Estimate of their experience <input type="checkbox"/> None or little (<1 st year) <input type="checkbox"/> Moderate (1-3 years) <input type="checkbox"/> Experienced
Name/s of others involved in the accident or incident	
Day, Date & Time	# of people in party
Geographic Location/ Route	

Location/conditions present during Accident/Incident (check all that apply):

On <input type="checkbox"/> Rock <input type="checkbox"/> Snow <input type="checkbox"/> Ice <input type="checkbox"/> On Trail <input type="checkbox"/> Off Trail <input type="checkbox"/> Scrambling <input type="checkbox"/> Creek/River
<input type="checkbox"/> Other:
While <input type="checkbox"/> Ascending <input type="checkbox"/> Descending <input type="checkbox"/> Other:

Immediate Cause (check all that apply) (list contributing causes on the back of the form):

Fall or slip on <input type="checkbox"/> rock <input type="checkbox"/> snow <input type="checkbox"/> ice <input type="checkbox"/> loose dirt/gravel <input type="checkbox"/> other:
Act of nature <input type="checkbox"/> rock fall <input type="checkbox"/> avalanche <input type="checkbox"/> lightning <input type="checkbox"/> weather: <input type="checkbox"/> other:
Subject/s <input type="checkbox"/> exceeded abilities <input type="checkbox"/> became stranded <input type="checkbox"/> became separated from group <input type="checkbox"/> failed to follow route
<input type="checkbox"/> wasn't properly equipped <input type="checkbox"/> failed to test hold <input type="checkbox"/> lost control on: <input type="checkbox"/> rappel <input type="checkbox"/> glissade <input type="checkbox"/> other:
<input type="checkbox"/> Other:
<input type="checkbox"/> illness/medical emergency (use back of form)
Equipment Problem/Failure:
Other:

Contributory Cause/s (list all that apply)

Type of Injury or Illness (if applicable):

<input type="checkbox"/> fatality <input type="checkbox"/> sprain <input type="checkbox"/> strain <input type="checkbox"/> fracture <input type="checkbox"/> abrasion <input type="checkbox"/> laceration <input type="checkbox"/> infection
<input type="checkbox"/> frostbite <input type="checkbox"/> hypothermia <input type="checkbox"/> heat stroke <input type="checkbox"/> heat exhaustion <input type="checkbox"/> concussion <input type="checkbox"/> psychological problems
<input type="checkbox"/> HAPE <input type="checkbox"/> HACE <input type="checkbox"/> AMS <input type="checkbox"/> Pre-existing Condition:
<input type="checkbox"/> Other:

Narrative description (attach a separate sheet, if needed):

Analysis: what knowledge and techniques, if any, will help prevent future accidents/incidents?

Additional Comments:

Follow-up: (Committee use only)
